



Barrow Business Improvement District (BID)

Initial Application Form for Funding Support for a Special BID Project

1. Name of business / organisation making application:	
2. Contact name:	
3. Position in company / organisation:	
4. Contact Address: Postcode:	
5. Telephone number:	
6. Email address:	
7. Web address:	
8. Are you a BID Levy Payer:	Yes <input type="checkbox"/> No <input type="checkbox"/>
9. Is this a new project / event:	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is this a repeat project / event:	Yes <input type="checkbox"/> No <input type="checkbox"/>
Will this work provide additional focus to an established project or event:	Yes <input type="checkbox"/> No <input type="checkbox"/>
10. Please tell us about your project / event. What it is about and the aims & objectives.	

<p>11. How will this project benefit the town centre of Barrow in Furness?</p>	
<p>12. Does your event have specified dates?</p>	
<p>13. How did you discover there was a need for your proposed project / event? (has any Market Research been undertaken? and has a need been identified within the BID zone of Barrow in Furness)</p>	
<p>14. How does this project contribute to Barrow BIDs aims and objectives to:</p> <ol style="list-style-type: none"> 1. Promote Barrow 2. Make Barrow brighter 3. Increase footfall 4. Boost the evening economy 5. Attract visitors to the town 6. Combat anti-social behaviour 	
<p>15. What will the outcomes of your project be and how will you measure them?</p>	
<p>16. You must be able to supply Barrow BID with an evaluation report of the outcomes and learning's of the project you are seeking funding for?</p>	<p>I acknowledge that I have read this question and will supply all paperwork need to support this application <input type="checkbox"/></p>
<p>17. How will funding from BID add value to your project?</p>	

18. If you were not awarded the full amount you were looking for what would the impact be on your project?			
19. What other sources of funding have you applied for or obtained? Including your own organisations contribution?	Source	Amount	Confirmed/applied
16. FINANCIAL INFORMATION			
What are the total Project Costs? (ex VAT)	£		
What is the amount you are seeking from Barrow BID? (ex VAT) (Maximum of £1,000)	£		
BID Contribution (please detail exactly which activities the BID Funding will be used for wholly or in part)	Amount	Activity	
	£		
	£		
	£		

<p>17. BE AWARE THAT SUPPORTING INFORMATION WILL BE REQUIRED IF OR WHEN AN OFFER IS MADE INCLUDING:</p> <ul style="list-style-type: none"> • PROJECT DELIVERY PLAN • EVALUATION DOCUMENT 	<p>PLEASE TICK TO SHOW THEY ARE INCLUDED:</p> <p><input type="checkbox"/></p> <p><input type="checkbox"/></p>
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Declaration on behalf of the organisation, group or company. Please tick all boxes to confirm that:

Event Management

- The information on this form is correct and any award received will be spent on the activities specified in this form
- The funding for the project will be confirmed before commencement, or adjustments made and the budget resubmitted to BID for approval.
- That any form of licence or other approval for this project has been received or will be prior to the commencement of this project e.g. Musical entertainment licence, permission to use a public space and completion of contingent Risk Assessment Form etc
- That the necessary public liability insurance etc will be in place prior to commencement of the project

Marketing and Publicity

- An acknowledgement of support from the Barrow BID will be given in all marketing, publicity in print, digital or website material and the Barrow BID brand will be included in all marketing material.

All artwork must be approved by Barrow BID prior to publication.

Accountability

- An evaluation report will be completed and returned to the Barrow BID office within **6 weeks of the event.**
- That the use of the bank account named above for the receipt of BID money has been approved by the Organisation/Business at Board level where appropriate and that written approval or Minutes of an appropriate meeting can be supplied as evidence of this.
- Audited Accounts of the event will be held and made available on request.

Signed: _____ Print name _____

Position within Company or Organisation _____

Date _____

Please return this Initial Application Form for funding to:

To: Barrow BID Manager, 125 Ramsden Square, Barrow-In-Furness, Cumbria, LA14 1XA

All applications will be assessed by the Barrow BID committee on the 2nd Tuesday of each calendar month.